

DATE: September 28, 2004

TO: CITY CLERK

04 OCT -7 AM 10:

FROM: Benito Martinez Elementary
Michael Chaparro
2089 Gus Moran
El Paso, Texas 79936

Telephone No. (915) 937-8000
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

October 12, 2004

Item should read as follows:

Benito Martinez Elementary to hold a Veterans Day parade/celebration on November 11, 2004 from 9:00 a.m. to 10:00 a.m. Route: Start at Benito Martinez Elementary on Robert Wynn, turn left on Tirres to Kristy Weaver, turn left on Kristy Weaver to Nancy Mc Donald, turn right on Nancy Mc Donald to Spencer, turn left on Spencer to Lee Blvd., turn left on Lee Blvd., to Robert Wynn, and finish at the school. Approximately 1,000 persons, 5 vehicles, 5 horses will take part and 500 spectators are anticipated.

(District 5) [Michael Chaparro]

SPECIAL INSTRUCTIONS:

PERMIT # 04-124

BUILDING PERMITS & INSPECTIONS USE Item No. _____

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ TXDOT

☒ STREET DEPARTMENT

☒ CIVIC CENTER

☒ COMPLETE

**REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

BENITO MARTINEZ

(Person/Organization)

Contact Person:

ISABEL ANDRESEN

Name

2640 Robert Wynn

El Paso

TX

799369

915-937-8000

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

VETERANS DAY PARADE\CELEBRATION

(Moving)

☒ X Parade

☐ Demonstration

☐ Foot Race/Walk

☐ Bike Race

☐ Other: _____

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: _____

3. Date of Event:

NOVEMBER 11, 2004

Total Time of Event: from 9:00 A.M. to 10:00 A.M.
(Time) (Time)

Time in which police traffic control services will be needed:

from 8:45 A.M. to 10:15 A.M.

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

10/12

4. Approximate number of participants: 1000 Persons 5 Vehicles 6* Animals Other Specify: Horses

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 500

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Annual 14th Veterans Day parade/celebration to honor all veterans

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number:

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC *HAND DRAWN* MAP

See attached map- Begin at Benito Martinez Elementary (BME) Parade goes north on Tirres then west on

Kristy Weaver north on Nancy McDonald west on to Spencer south on Lee Blvd. East on Robert Wynn

Location of assembly area, if separate or different:

Front of Benito Martinez Elementary 2640 Robert Wynn

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: _____ Yes ☒ No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Cleaning will be provided by Border Patrol participants

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Signature of Applicant

Date

For _____ Benito Martinez Elementary/Isabel Andresen (Principal)
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

\52009

Revised 07/2002

For Office Use Only

Event: **BENITO MARTINEZ ELEMENTARY VETERANS DAY PARADE
CELEBRATION**

\$15.75 Fee Paid: **0426703-1 09/27/2004 001 26**
\$21.00

City Council Hearing: **OCTOBER 12, 2004**

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☒ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: **BENITO MARTINEZ ELEMENTARY VETERANS DAY PARADE
CELEBRATION**

LOCATION **TIRRES, KRISTY WEAVER, NANCY MCDONALD, SPENCER, LEE BLVD,
AND ROBERT WYNN**

DATE OF EVENT: **NOVEMBER 11, 2004 FROM 9:00 A.M. TO 10:00 A.M.**

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

**REQUEST FOR CITY STREET CLEANING SERVICES
TEMPORARY USE OF CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

Please note: This request must be submitted not later than fourteen days prior to the date of the event. If you have any questions regarding street cleaning services, please contact the Street Department, 621-6750.

(Please type or print)

1. Applicant:

Benito Martinez Elementary

(Person/Organization)

Contact

Person:

Isabel Andresen

2640 Robert Wynn El Paso TX 79936

(Mailing Address)

915-937-8000

(Telephone Number between 8:00 AM - 5:00 PM)

2. Type of Event:

Veterans Day Parade/Celebration

(Moving)

☒ X

Parade

☐

Demonstration

☐

Foot Race/Walk

☐

Bike Race

☐

Other

(Stationary)

☐

Block Party

☐

Bazaar

☐

Festival

☐

Sidewalk Sale

☐

Other

3. Date of Event:

November 11, 2004

from 9:00 a.m. to 10:00 a.m.

Total Time of Event:

(Time)

(Time)

4. Proposed Location or Route: See attached map

Location of assembly area, if separate or different: Benito Martinez Elementary 2640 Robert Wynn

5. Total number of Participants and Spectators: 1500

6. Type of cleaning requested (check one or both as applicable):

 Parade route cleaning during the parade.

 X Streets, sidewalks, and other right-of-way cleaning immediately upon the conclusion of the parade or temporary event.

I hereby request that the City of El Paso provide the cleaning as checked above, as the City and its employees deem appropriate. I am obligated under Section 13.32.100 of the City Code to keep the parade route and event areas clean of all litter and debris, whether caused by myself, participants, animals in the parade, or spectators to the parade or other event. I agree to pay the City for the costs of such cleaning services when I am billed for such services.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, and any street cleaning services that may be provided, it is understood that the applicants contained herein do hereby release and discharge the City, and it's respective officers, directors, agents, and employees, jointly and severally, from any and all liability for death, injuries, and damages that may be suffered which arise out of or result from any street or right-of-way cleaning relating to this event.

Signature of Applicant

Date

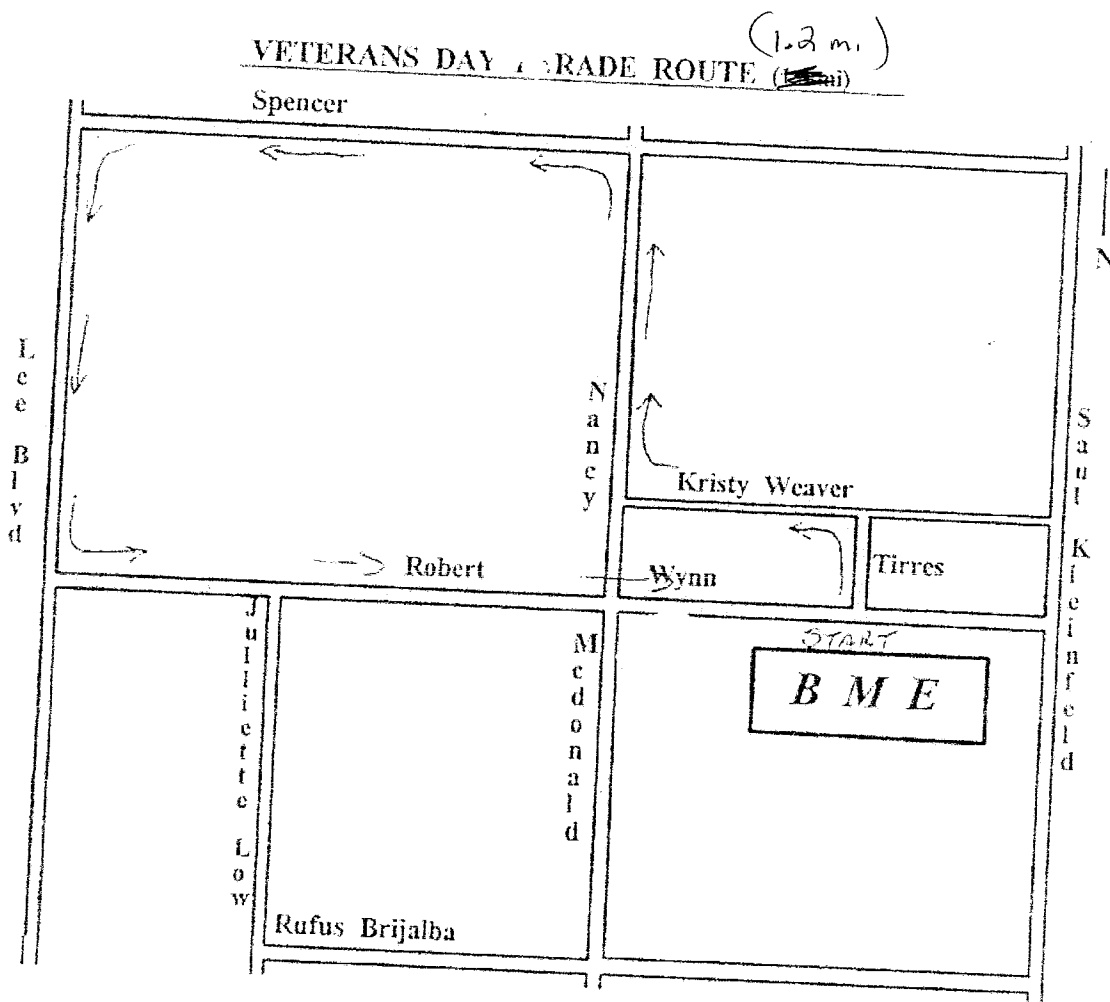
For Benito Martinez Elementary/Isabel Andresen (Principal)

(Organization/Sponsor, if any)

Please note: In the event that the City is unable to perform the requested street, sidewalk, and right-of-way cleaning services, you will be notified. Such notices does not relieve you of your obligation under Section 13.32.100 of the City Code to keep the parade route and event areas clean of all litter and debris, whether caused by you, participants, animals in the parade, or spectators to the parade or other event.

\0041137

Revised 07/2002



Sep. 27, 2004 1:04PM CITY OF EL PASO

No. 7064 P. 5

For Office Use Only

Event: **BENITO MARTINEZ ELEMENTARY VETERANS DAY PARADE
CELEBRATION**\$15.75 Fee Paid: 0426703-1 09/27/2004 001 26
\$21.00City Council Hearing: OCTOBER 12, 2004

Copy to:

☒ Police Department
☒ Fire Department *me*
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☒ Street Department
☐ Civic Center

Comments:

PERMITEVENT: **BENITO MARTINEZ ELEMENTARY VETERANS DAY PARADE
CELEBRATION**LOCATION **TIRRES, KRISTY WEAVER, NANCY MCDONALD, SPENCER, LEE BLVD,
AND ROBERT WYNN**DATE OF EVENT: NOVEMBER 11, 2004 FROM 9:00 A.M. TO 10:00 A.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

Sep. 27. 2004 1:06PM

CITY OF EL PASO

No. 7065 P. 5/8

For Office Use Only

Event: **BENITO MARTINEZ ELEMENTARY VETERANS DAY PARADE
CELEBRATION**

\$15.75 Fee Paid: 0426703-1 09/27/2004 001 26
\$21.00

City Council Hearing: OCTOBER 12, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☒ Street Department
☐ Civic Center

Comments:

*Sun Metro has no objection
to the parade.
L. Layan 9/27/04*

PERMIT

EVENT: **BENITO MARTINEZ ELEMENTARY VETERANS DAY PARADE
CELEBRATION**

LOCATION **TIRRES, KRISTY WEAVER, NANCY MCDONALD, SPENCER, LEE BLVD,
AND ROBERT WYNN**

DATE OF EVENT: NOVEMBER 11, 2004 FROM 9:00 A.M. TO 10:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: **BENITO MARTINEZ ELEMENTARY VETERANS DAY PARADE
CELEBRATION**

\$15.75 Fee Paid: 0426703-1 09/27/2004 001 26
\$21.00

City Council Hearing: OCTOBER 12, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☒ Street Department
☐ Civic Center

Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT. TRAFFIC CONTROL
BY POLICE OFFICERS.

ARTURO SANCHEZ (27SEPT.04)

PERMIT

EVENT: **BENITO MARTINEZ ELEMENTARY VETERANS DAY PARADE
CELEBRATION**

LOCATION **TIRRES, KRISTY WEAVER, NANCY MCDONALD, SPENCER, LEE BLVD,
AND ROBERT WYNN**

DATE OF EVENT: NOVEMBER 11, 2004 FROM 9:00 A.M. TO 10:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: Benito Martinez Elementary Veteran's Day Parade Celebration

\$15.75 ☐ Fee Paid: _____ 0426703-1 09/27/2004 001 26

\$21.00 ☐ _____ Date _____

City Council Hearing: _____ October 12, 2004

Date _____

Copy To:

<input checked="" type="checkbox"/>	Police Department
<input checked="" type="checkbox"/>	Fire Department
<input checked="" type="checkbox"/>	Sun Metro
<input checked="" type="checkbox"/>	Parks Department

<input checked="" type="checkbox"/>	Traffic & Trans. Dept.
<input checked="" type="checkbox"/>	Highway Department
<input type="checkbox"/>	Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 6 officers and 6 vehicles.

Estimated cost to city: \$291.00 Estimated cost to applicant: \$159.00

PR 04-124

PERMIT

EVENT	Benito Martinez Elementary Veteran's Day Parade Celebration
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LOCATION: Tirres, Kristy Weaver, Nancy McDonald, Spencer, Lee Blvd., and Roberty Wynn

DATE OF EVENT: November 11, 2004 from 9:00 A.M. to 10:00 A.M.

CITY COUNCIL ACTION:	Approve	Disapprove	Approve w/ Mod
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Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOE WARDY
MAYOR



CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN COOK
DISTRICT NO. 4

DANIEL S. POWER
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY COBOS
DISTRICT NO. 8

THIS IS NOT A PERMIT

October 5, 2004

Benito Martinez Elementary
Michael Chaparro
2089 Gus Moran
El Paso, Texas 79936

FROM: BUILDING PERMITS & INSPECTIONS

SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

THIS IS ONLY A RECOMMENDATION FROM BUILDING PERMITS & INSPECTIONS TO THE MAYOR AND COUNCIL, THEY WILL MAKE FINAL DETERMINATION AT THE CITY COUNCIL MEETING, OCTOBER 12, 2004 AT 9:00 A.M. WE RECOMMEND A REPRESENTATIVE BE PRESENT TO ANSWER ANY QUESTIONS THAT CITY COUNCIL MAY HAVE.

REQUEST:

Benito Martinez Elementary to hold a Veterans Day parade/celebration on November 11, 2004 from 9:00 a.m. to 10:00 a.m. Route: Start at Benito Martinez Elementary on Robert Wynn, turn left on Tirres to Kristy Weaver, turn left on Kristy Weaver to Nancy Mc Donald, turn right on Nancy Mc Donald to Spencer, turn left on Spencer to Lee Blvd., turn left on Lee Blvd., to Robert Wynn, and finish at the school. Approximately 1,000 persons, 5 vehicles, 5 horses will take part and 500 spectators are anticipated. (District 5) [Michael Chaparro] Permit No. 04-124

RESPONSES:

NO OBJECTIONS FROM FIRE, SUN METRO, AND TRAFFIC/ENGINEERING. THE EL PASO POLICE DEPARTMENT HAS NO OBJECTIONS WITH THIS EVENT. THE DEPARTMENT WILL POLICE THE EVENT WITH 6 OFFICERS AND 6 VEHICLES. ESTIMATED COST TO CITY: \$291.00 ESTIMATED COST TO APPLICANT: \$159.00. THE OFFICE OF BUILDING PERMITS & INSPECTIONS RECOMMENDS APPROVAL.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR